



**Hungarian Aerobic Open
National development
Budaörs, (HUN)
9-11 October, 2015**



DIRECTIVES

Dear FIG affiliated Member Federation,

The Gymnastics Federation of Hungary has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Aerobic Gymnastics
HOST FEDERATION	Hungarian Gymnastics Federation Istvánmezei út 1-3. H-1146, Budapest HUNGARY Tel.: +36 1 460 69 05 Fax: +36 1 460 69 07 E-mail: hungym@hu.inter.net www.matsz.hu Contact: Mr. Sándor Altorjai Secretary General Tel.: +36 1 460 69 05 E-mail: hungym@hu.inter.net
LOCAL ORGANIZING COMMITTEE	Hungarian Gymnastics Federation Aerobic Discipline Istvánmezei út 1-3. H-1146, Budapest HUNGARY Tel.: +36 1 460 69 41 Fax: +36 1 460 69 07 E-mail: aerobik@tornasport.hu www.matsz.hu/aerobik Contact: Mrs. Cecília Ujvári Tel.: +36 1 460 69 41 E-mail: aerobik@tornasport.hu
LOCATION	Budaörs - HUNGARY
DATE	From 9 th to 11 th October, 2015
VENUE	BUDAÖRS VÁROSI USZODA SPORTCSARNOK és STRAND 2040 Budaörs, Hársfa utca 6. Tel: 06-23-428-026 Fax: 06-23-444-428 Email: bvuss@btg.hu
APPARATUS SUPPLIER	GYMNOVA Reference number: 6632 Sports aerobic floor "Cancun"
RULES AND	The event will be organized under the following FIG rules, as valid in the year

REGULATIONS	<p>of the event, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules • Licence rules (except for non competitive events) • Media Rules • Apparatus Norms • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules <p><i>and subsequent decisions of the FIG Executive Committee</i></p>									
FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations in good standing.									
AGE LIMITS	National development 9-11 years old.									
JUDGES AND JURIES	<p>Each Federation must send 1 or 2 judges.</p> <p>All judges must have a current valid FIG brevet at the time of the event.</p>									
REGISTRATION DEADLINES	<p>Please insert the deadlines for your event. Please note that the provisional registration is not compulsory, only the definitive and nominative deadlines are compulsory.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Provisional registration</td> <td style="width: 35%;">9th July, 2015</td> <td style="width: 40%;">Must be filled in 3 month prior to the event</td> </tr> <tr> <td>Definitive registration:</td> <td>9th August, 2015</td> <td>Must be filled in 2 month prior to the event</td> </tr> <tr> <td>Nominative registration</td> <td>9th September, 2015</td> <td>Must be filled in 1 month prior to the event</td> </tr> </table>	Provisional registration	9 th July, 2015	Must be filled in 3 month prior to the event	Definitive registration:	9 th August, 2015	Must be filled in 2 month prior to the event	Nominative registration	9 th September, 2015	Must be filled in 1 month prior to the event
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ENTRY FEES	<p>The Entry fee for this event will be:</p> <table style="width: 100%;"> <tr> <td style="width: 60%;">IW, IM</td> <td style="text-align: right;">20,00 €</td> </tr> <tr> <td>MP</td> <td style="text-align: right;">30,00 €</td> </tr> <tr> <td>TRIO</td> <td style="text-align: right;">45,00 €</td> </tr> <tr> <td>GROUP</td> <td style="text-align: right;">60,00 €</td> </tr> </table>	IW, IM	20,00 €	MP	30,00 €	TRIO	45,00 €	GROUP	60,00 €	
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GROUP	60,00 €									
ACCREDITATION	The accreditation will take place at the Venue upon arrival to Budapest. The accreditations will only be handed out to the Head of Delegation. All delegations must deliver 1 music CD's for each routine, difficulty elements list for each routine, insurance declaration, copy of the passports of all members.									
EVENT FORMAT	<p>Hungarian Aerobic Open will have Qualifications and Finals as follows:</p> <p>QUALIFICATIONS AND FINALS:</p> <p>There is NO qualification round for the National Development. Only the finals in each category (IW, IM, MP, TR, GR).</p> <p>In the IW category the maximum number is four (4) per nation. There are no limitation in number of participants per nations in the IM, MP, TRIO, GROUP category.</p>									
PROVISIONAL SCHEDULE	<p>Thursday, 8th October, 2015</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">All day</td> <td style="width: 33%;">Arrival of delegations</td> <td style="width: 34%;"></td> </tr> </table> <p>Friday, 9th October, 2015</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">8.00-12.00</td> <td style="width: 33%;">Accreditation</td> <td style="width: 34%;"></td> </tr> <tr> <td>8.00-13.00</td> <td>Training</td> <td></td> </tr> </table>	All day	Arrival of delegations		8.00-12.00	Accreditation		8.00-13.00	Training	
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	10.00-11.00	Orientation meeting	Venue
	11.00-12.00	Judges instructions	
	12.00-13.30	HUN registration	
	14.00-18.00	Qualifications (AG1 AD, AG2 AD, AG2 AS) Finals (ND IW,IM,MP,TR,GR)	
	Saturday, 10th of October, 2015		
	8.00-12.00	Training	Venue
	12.00-13.00	Judges instructions	
	13.00-20.00	Qualifications AG1,AG2 (IW,IM,MP,TR,GR) SEN (IW,IM,MP,TR,GR,AD, AS)	
	20.00-	Banquet	
	Sunday, 11th of October, 2015		
	8.30-9.30	Judges instructions	Venue
	10.00-18.00	Finals	
	18.00-	Departure of delegations	
Monday, 12th of October, 2015			
All day	Departure of delegations		
EVENT MANAGER	Mr. Tamás Katus Tel.: +36 1 460 69 41 E-mail: aerobik@tornasport.hu		
MEDICAL SERVICES	LOC will ensure the coordination of all the aspects related with medical and security areas.		
VISA	<p>Please verify immediately with your travel agent or the Hungarian Embassy or Consulate in your country if a visa is required for your travel to Hungary. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 9th Augustus, 2015 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>		
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>		
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</p> <p>The Travel Schedule Form must be returned to the LOC by 9th September, 2015.</p>		

LOCAL TRANSPORTATION	<p>LOC will provide transport from Budapest Liszt Ferenc Airport, Keleti Railway Station to the Hotel and back.</p> <p>The cost of 20 € (per Delegation Member) for the local transportation must be paid to the LOC by 9th September, 2015.</p>
ACCOMMODATION	<p>Holiday-Inn Budapest-Budaörs**** full address: H-2040 Budaörs, Agip u. 2. phone number: +36 23 504 000 fax number: +36 23 504 055 e-mail: reservation@holiday-inn.hu web site: http://www.holiday-inn.hu/index.php</p> <p>The costs per room/night in this first Hotel are as follows: 80 € (single room, including breakfast) 93 € (double room, including breakfast) 106 € (triple room, including breakfast)</p> <p>Hotel Adler*** full address: H-2040 Budaörs, Budapesti út 2 phone number: +36 23 428 528 fax number: +36 23 428 527 e-mail: info@hoteladler.hu web site: http://www.hoteladler.hu/index.php?lang=angol&page=bemutakozas</p> <p>The costs per room/night in this second Hotel are as follows: 58 € (single room, including breakfast) 68 € (double room, including breakfast)</p> <p>Pension Adler full address: H-2040 Budaörs, Budapesti út 15 phone number: +36 23 440 215 fax number: +36 23 441 657 e-mail: info@adlerpansio.hu web site: http://www.adlerpansio.hu/ns/english/</p> <p>The costs per room/night in this second Hotel are as follows: 50 € (single room, including breakfast) 56 € (double room, including breakfast)</p> <p>Tópark Hotel&Restaurant*** full address: H-2045 Törökbálint, Tópark u. 2. phone number: +36 23 500 515 fax number: +36 23 500 514 e-mail: topark@oekotel.com web site: http://www.oekotel.com/en/</p> <p>The costs per room/night in this second Hotel are as follows: 32 € (single room, including breakfast) 38 € (double room, including breakfast) 53 € (triple room, including breakfast)</p> <p>Drive Inn Hotel Budapest** full address: H- 2045 Törökbálint, Tó utca 1., phone number: +36 23 337 736 fax number: +36 23 337 737 e-mail: reservation@driveinnhotel.com web site: http://www.driveinnhotel.com/szalloda-info</p> <p>The costs per room/night in this second Hotel are as follows: 25 € (single room, including breakfast) 38 € (double room, including breakfast) 53 € (triple room, including breakfast)</p>

	<p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 9th August, 2015 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The costs for the accommodations must be paid to the LOC by 9th September, 2015.</p>
MEALS	<p>During the competition lunch and dinner are available at BUDAÖRS VÁROSI USZODA SPORTCSARNOK és STRAND.</p> <p>Lunch 12.00 € Dinner 12.00 €</p> <p>The invited participating federations must pay for the meals expenses of their delegation members.</p> <p>While the Meals Form must be returned to the LOC by 9th August, 2015 at the very latest.</p> <p>The costs for the meals must be paid to the LOC by 9th September, 2015.</p>
FINAL BANQUET	<p>Banquet for the Heads of delegations, judges and coaches will be held on Saturday, 10th October 2015, at 8.00 PM. The entry is free of charge.</p> <p>For the gymnasts, chaperons there will be tickets for the Banquet available at the entry cost of 20 € / person. The tickets for the Final Banquet must be paid to the LOC until 9th September, 2015.</p> <p>Tickets for the Final Banquet are not refundable.</p>
SIGHTSEEING TOUR	<p>We show you Budapest's places of interest on dry land, than we splash into the water with Floating buses. The sightseeing tour will start on Saturday morning, Sunday afternoon and Monday morning.</p> <p>There will be tickets for the Sightseeing tour available at the cost of 17 € / person. The tickets for the Sightseeing tour must be paid to the LOC until 9th September, 2015.</p>
CANCELLATION POLICY	<p>Cancellation/Reimbursement Policy for accommodation and meals:</p> <p>Untill 19th September, 2015 – 75 % of the payment Untill 26th September, 2015 – 50 % of the payment After 26th September, 2015 – no reinbursement of the payment</p>
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows:</p> <p>Account holder: Magyar Torna Szövetség Aerobik Szakág Account no.: 10300002-10347345-48820023 Bank name: MKB Bank Nyrt. Bank address: 1056 Budapest, Váci u. 38. IBAN code: HU27 1030 0002 1034 7345 4882 0023 SWIFT code: MKKB HU HB</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>

MARKETING	FIG advertising and publicity norms must be respected	
DEADLINES SUMMARY	Provisional Registration	9th July, 2015
	Definitive Registration	9th August, 2015
	Nominative Registration	9th September, 2015
	Accommodation Form	9th August, 2015
	Travel Schedule Form	9th September, 2015
	Visa Request Form	9th September, 2015
	Meals Form	9th August, 2015
	Sightseeing Tour Form	9th August, 2015
	Payment of the Entry Fee	9th August, 2015
	Payment of the Accommodation Costs	9th September, 2015
	Payment of the local transportation	9th September, 2015
	Payment of the Meals	9th September, 2015
	Payment of the Final Banquet	9th September, 2015
	Payment of the Sightseeing tour	9th September, 2015

If you have any question do not hesitate to contact us.

Sincerely Yours,



Stamp

Signature of the President or
Secretary General of the FIG affiliated NF

Budapest, 17/06/2015.
Place and date: